



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Virginia R. Newman, Treasurer
Friends of Jim Clyburn
2725 Devine Street
Columbia, SC 29205

NOV 9 2001

Identification Number: C00255562

Reference: Mid-Year Report (1/1/01-6/30/01)

Dear Ms. Newman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Beginning with your next report, please ensure that election cycle-to-date figures are used when reporting aggregate amounts. (2 U.S.C. §434(b))

-Your report was filed on an old version of FEC Form 3. The old version does not incorporate recent regulatory changes to include election cycle to date reporting requirements. The new FEC Form 3, dated 1/01, must be used on all future reports submitted by your committee. The new form can be downloaded from the FEC web site at <http://www.fec.gov>, or requested through the FEC Faxline at (202) 501-3413. (11 CFR §104.2)

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file responses and amendments in an electronic format. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis